

Technical and Financial Proposal

HR/Payroll Software

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Zaman IT at a glance

Name of Company	Zaman IT
Year Established	21-11-2008
Business Function	Website design and software development company
Corporate Office Address	House # 63, Road # 13, Sector # 10, Uttara, Dhaka-1230, Bangladesh
Members of	Bangladesh Association of Software & Information Services (BASIS)
Total Employees	75
Website Address	www.zaman-it.com
Company Email	Information Desk: info@zaman-it.com Sales Desk: sales@zaman-it.com Support Desk: support@zaman-it.com
Company Hotline	Phone: +8809612776677, +8809612776678 Information: (+88) 01973 009007 Sales: (+88) 01759 869373 Support: (+88) 01775289058
Areas of Expertise	Website development, Software development, Email marketing, SMS marketing
Market Coverage	Bangladesh, USA, UK, Canada, Australia, Saudi Arabia, Dubai, India
Bank Information	Name of Bank : BRAC BANK Address of Bank : ROKEYA SHARONI BRANCH Account No : 1548202099997001 Account Name : Zaman IT SWIFT Number : BRAKBDDH

Feature of HR & Payroll Software

Company information: This major module concentrates on providing there with all the necessary information that they would like to know about their organization in view information. they also can edit there information.

Setup: In setup customer can add information like district, blood group, religion, branch, designation, post, weekend, holy day etc. They can also system setting.

Employee Information: This major module concentrates on providing them, with all the necessary information that they would like to know about any single employee from their organization in employee list. They can also add employee Information in add employee

Attendance: In attendance function customer can easy way to manage the attendance of their employees. The module gives them all the functionalities required to meet there customized attendance management needs like shift schedule, shift distribute, shift delete, attendance summary, attendance process and upload data.

Leave: In leave function customer can easy to manage leave setup, calculation and transaction their employees.

Allowance: All the information related to any allowances and benefits provided to employees maintained in this module. This could include details about house rent, allowance, education allowance, allowance distribute, allowance log.

Deduction: All kind of deduction process like deduction setup, distribute and deduction log maintained in this function.

Loan: All the information related to any loan such as loan type and distribute are maintained in this module.

Salary: salary management system that helps keeps track of all their employees' salary transactions. In this system maintained salary process, allowance sheet, deduction sheet, pay slip, bank sheet.

User Manage: In this system a user can control all of the function. To control all of function user have use panel and access control.

HR Report: HR has all the options to control human resource management solution. They can make any types of combinations to create there custom rules to meet there specific HR needs, which suit their organization. The module gives them all the functionalities such as, present, absent and leaves report. weekend & holyday report, punch, attendance and late report.

Salary Report: salary management system that helps keeps track of all their employees' salary transactions. In this system maintained salary process, allowance sheet, deduction sheet, pay slip, bank sheet and loan report.

Provident Fund: This module with all the necessary information in provident fund check balance, withdrawals, checks statement, PF deposit, PF loan.

Facility:

1. Unlimited User
2. Access from anywhere
3. Unlimited PC access
4. Individual access & user panel
5. Low cost & best support

Modules of HR & Payroll Software

Company information

- View Information
- Edit Information

Employee Information

- Add Employee
- Employee list

Setup

- District
- Blood Group
- Religion
- Branch
- Designation
- Post
- Weekend
- Holiday
- System setting

Attendance

- Shift Schedule
- Shift Distribute
- Shift Delete
- Attendance Summary
- Attendance Process
- Upload Data

Leave

- Leave Setup

- Leave Calculation
- Leave Transaction

Allowance

- House Rent Setup
- Allowance Setup
- Education Allowance Setup
- Allowance Distribute
- Allowance log

Deduction

- Deduction Setup
- Deduction Distribute
- Deduction log

Loan

- Loan Type
- Loan Distribute

Salary

- Salary Process
- Allowance Sheet
- Deduction Sheet
- Pay Slip
- Bank Sheet

User Manage

- Use panel
- Access Control

HR Report

- Present Report
- Absent Report
- Leave Report
- Weekend & Holyday Report
- Punch report
- Attendance Report
- Late Report

Salary Report

- Allowance Sheet
- Deduction Sheet
- Pay Slip
- Bank Sheet
- Loan Report

Provident Fund

- Check Balance
- Withdrawals
- Check Statement
- PF Deposit
- PF loan

Development Tools:

- Language: PHP
- Database: MySQL
- Framework: CI

Price with 6 month free support:

Package	Price(One Time)	Monthly Service Charge (After 6 month)
10-50 Employees	1,20,000/=	3000 Taka
51-100 Employees	2,00,000/=	5000 Taka
101-300 Employees	3,00,000/=	8000 Taka
301-1000 Employee	5,00,000/=	15000 Taka
1001-10,000 Employees	10,00,000/=	25000 Taka

Payment Procedure:

- 50% Advance Payment & 50% After delivery
- Payment will goes to ZAMAN IT Accounts pay Cheque.

Training:

- 1st training: Free
- 2nd training & others: 2000 taka(In Zaman IT), 5000 taka(In clients office)

OUR CLIENTS



Thank You.....